

11 (a) Details of existing courses along with sanctioned intake:																		
U.G. Courses																		
B.A				B.Com				B.Sc.				B.Sc. (Contd.)						
Combi- nation	Year of sanction	Intake	Medium	Combi- nation	Year of sanction	Intake	Medium	Combi- nation	Year of sanction	Intake	Medium	Combi- nation	Year of sanction	Intake	Medium			
11(b) P.G. Courses (Subject wise)																		
(i) M.A.			1.		2.		3.			4.								
(i) M.Sc.			1.		2.		3.			4.								
			5.		6.		7.			8.								
(iii) M.Com.			Yes/No		(iv) Other Courses, if any: 1. 2.													
12.	Accommodation details for the existing UG courses (Details of course wise allotment of rooms indicating the room numbers and the plinth area of each Class room to be enclosed)			a) No. of Class rooms:						B.A.								
										B.Com.								
										B.Sc.								
				b) No. of Labs (subject wise):														
				Chemistry	Botany	Zoology	Physics	Electronics	Computers	Biotechnology	Biochemistry	Genetics	Micro biology	Nutrition				
			c) Library/Reading Room:															
			d) Ladies Waiting Room:															
13.	Accommodation for existing P.G & Other courses. (Details of course wise allotment of rooms indicating the room numbers and the plinth area of each Class room to be enclosed)			Course		No. of Class rooms		No. of Laboratories			Any other information							
14.	Accommodation provide for New P.G. course(s) (Details to be provided separately in a statement indicating room numbers and the plinth area of each room)			Course		No. of Class rooms:		No. of Laboratories										
				(i)				i)										
								ii)										
				(ii)				iii)										
				iv)														
(iii)				v)														
				vi)														
15.	Amount spent on purchase of equipment for each laboratory of proposed course(s) (statement showing details of equipment purchased subject wise along with documentary evidence to be enclosed)																	
16	Amount spent on purchase of books (Subject wise) for the proposed course(s)																	
17	Whether the College is working on Shift system			Yes / No (If yes specify the time / permission letter)														
18	Whether the additional accommodation provided for the new courses/ combinations is in the same premises or in a different premises			Same Premises / Different Premises (In case accommodation is in a different premises enclose copies of ownership / lease deed)														

List of enclosures:

1. Copy of APSCHE / Government permission letter. [as per S.No. 5]
2. Xerox copies of the Corpus Fund [as per S.No. 6]
3. Demand Draft for **Rs. 17,500/- for each subject** to be drawn in favour of the Registrar, Mahatma Gandhi University towards registration and inspection fee. Details of the fees are:
4. Copy of the latest Affiliation orders for all the existing courses. [as per S.No. 7]
5. Copies of the appointment letter of Governing body nominee and selection committee.
6. Copies of Ownership / Regd. Lease deed for building(s). [as per S.No. 10]
7. Statement showing the course wise allotment of rooms along with room numbers and plinth area of each room and subject wise allotment of laboratories along with plinth area **for the existing courses**. [as per S.No. 12 & 13].
8. Statement showing the accommodation (rooms and laboratories) identified for **new Course(s)**. In case new accommodation is shown, copy of ownership / Regd. Lease deed for the building to be enclosed. [as per S.No. 14]
9. Statement showing the amounts spent on Laboratory equipment including work tables, etc., and purchase of books for the proposed course(s). [as per S.No. 15 & 16]
10. List of teachers subject wise indicating date and nature of appointment [as per S.No. 8 & 19]. Also enclose the University approval for the appointment of Principal and teaching staff.
11. Copy of the latest audit statement.

PROFORMA FOR PARTICULARS OF PRINCIPAL AND TEACHING STAFF

S.No.	Name of the Teacher	Designation	Qualification	University where studied	Division & percentage	Experience	Nature of Appointment	
							Through OU Selection Committee	Management

PROFORMA FOR ACCOMMODATION DETAILS

Floor	Room No.	Dimensions (Sft.)	Purpose

RECEIPT

Received an application for grant of affiliation to New P.G. course along with Demand Draft for

(i) Rs. _____ No. _____ Date. _____ (ii) (i) Rs. _____.

No. _____ Date. _____, Bank _____ drawn in favour of Registrar, M.G.U. towards registration and Inspection processing fee. The registration number of application is _____.

Date:

Signature of the Receiver

Name :

Designation:

NOTE: Statement showing details of Infrastructural facilities, subject wise laboratory equipment and books procured if any, after registration along with documentary evidence to be submitted to the University Inspection Committee at the time of the Inspection.